



Stonehill Seventh-day Adventist Church Special Events Information Form

Who

<i>Name of ministry</i>	
<i>Name of primary contact</i>	
<i>Primary contact information</i>	<ul style="list-style-type: none">• Phone:• Email:
<i>Name of special guest/speaker (if any)</i>	

What

<i>Describe the event (the more details, the better!)</i>	
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Where

<i>Will the event be taking place at Stonehill?</i>	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> <i>If no, where will the event be held?</i>	
<input type="radio"/> <i>If yes, what rooms/other accommodations will be needed?</i>	

When

<i>When will the event be taking place?</i>	<ul style="list-style-type: none">• Date:• Time:
<i>If the event will take place on a Sabbath, is the intention to try and have the event during the church service?</i>	<input type="radio"/> Yes <input type="radio"/> No

Why

<i>Briefly describe the purpose of the event</i>	
<i>Who is the intended audience for the event?</i>	<input type="radio"/> Stonehill SDA Church <input type="radio"/> Local SDA Churches <input type="radio"/> General public <input type="radio"/> Other (if so, please describe):

How

<i>How will the event be funded?</i>	<input type="radio"/> Church funds <input type="radio"/> Fundraising <input type="radio"/> Donors <input type="radio"/> Other (if so, please describe):
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